CABINET
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Updated Data Protection Policy

Cabinet Member	Cllr C Slade
Responsible Officer	Christina Cross **-** Head of Business Information Systems

Reason for Report: Policies are periodically reviewed and updated.

RECOMMENDATION(S): To note updated Data Protection Policy (attached).

Relationship to Corporate Plan: None arising from this report.

Financial Implications: Risk of monetary penalties if Data Protection regulations are not observed.

Legal Implications: Legislative requirement to have active policies in place.

Risk Assessment: Negligence in failing to comply with Data Protection requirements could result in:
- loss of trust by public and staff
- monetary penalties imposed by Information Commissioner

1.0   Introduction

1.1   The Council has had a Data Protection Policy in place for some years to comply with legislation. This is regularly reviewed and updated, usually every three years.

1.2   The policy has been updated in line with current legislation with the right to erasure (also known as 'right to be forgotten') and the procedure for managing violations by officers and members. The designated Data Protection Officer is Head of Business Information Services.

2.0   Training

2.1   Refresher training for Data Protection will be carried out as briefings for Councillors but also using the Corporate eLearning system http://mddcpol/UserHome/Policies/Default.aspx where all Officers and Councillors will be required to revisit their reading and acceptance of the Data Protection Policy.

3.0   **Future of Data Protection**

3.1   The Council of the European Commission has revised the current directive and it is in the process of being changed to a Regulation. This means more stringent application and implementation, the details of which are still be worked out.

3.2   Therefore there may be an earlier revision of the Data Protection Policy to meet the required changes.

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Circulation of the Report: Cllr Colin Slade and Management Team

List of Background Papers: none